

REGISTER OF GIFTS / HOSPITALITY and SPONSORSHIP

North Staffordshire Combined Healthcare NHS Trust

The Trust acknowledges that many patients, their carers and relatives wish to give gifts to members of staff as a token of their gratitude and that refusal of such gifts can cause offence. Gifts of cash are not accepted under any circumstances. Money should be donated to the Trust's Charitable Funds.

Under the Trust's policy personal gifts with a value of **less than £25 may be accepted**. Such acceptance does not need to be declared unless several small gifts worth a total of over £100 are received.

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
2020-2021							
Each of the listed items listed below have been donated to the Trust free of charge as offers of kindness and appreciation to our staff during the Covid-19 pandemic. Any cost value is therefore unknown.							
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Friend C/O Rob Sillito, Infection Prevention and Control - Donations for health and wellbeing boxes	Chocolate Bars	Y	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	The Work Perk - NSCHT registered with this marketing company. Providing free trial samples to staff and delivered through the Trust's wellbeing offer to staff	Kenco coffee/flavoured water/Easter Eggs/Baby Food products/CIF /Protein bars/10 cal Jelly/Tasty bites/drinks	N	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Morrisons / Asda / Lidl - Supporting staff through the Covid-19 pandemic	Easter Eggs	N	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Local Parish Community - Donations for health and wellbeing boxes	Nivea Hand Creams and Toiletries	N	Y	Y	Signed by Organisational Development / Training Manager

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Scrubs4Stoke - Donations for health and wellbeing boxes	Handmade scrubs	N	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Staff member - Lesley Faux/Jane Rook/Lynn Harrison/Carol Bain/Di Harrison/Marie Barley /Jane Parker/Sue Slater – ETC - Donations for health and wellbeing boxes	Handmade Uniform Bags and Headbands	N	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Memory Lane Bears and Keepsakes - Donation for displaying at Harplands Hospital during Covid-19	Rainbow Teddy Bear	N	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Friend C/O Dave Boyce, OD & Training Administrator - Donation for displaying at Harplands Hospital during Covid-19	Handmade knitted toys	Y	N	N	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Member of local community – Donation for displaying at Harplands Hospital during Covid-19	Large Framed Picture	N	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Member of local community – Donation for displaying at Harplands Hospital during Covid-19	Large Framed Picture	N	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Friend C/O Carol Bain, OD and Innovation Facilitator – Donations for health and	Range of Avon Products	Y	Y	Y	Signed by Organisational Development /

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
		wellbeing boxes					Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Friend C/O Laura Jones, Ward Manager received donations from link with Avon – Donations for health and wellbeing boxes	Hand creams x 40	Y	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Friend C/O Marie Barley- Staff Engagement and Organisational Development – Donations for health and wellbeing boxes	Hand creams x 6	Y	Y	Y	Signed by Organisational Development / Training Manager
Marie Barley- Staff Engagement and Organisational Development (On behalf of the Trust)	March – December 2020	Member of local community – Donation for displaying at Harplands Hospital during Covid-19	Street Food lunches x 30	N	Y	Y	Signed by Organisational Development / Training Manager
2019- 2020							
Medical Education Team	18.03.20	Flynn Pharma	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director
Joan Walley – Non-Executive	07.12.19	Port Vale Community Foundation .	Lunch £12. The Foundations objectives include promoting community health and well-being through football.	N	Y	Y	Signed by Chairman
Medical Education Team	11.12.19	Lundbeck	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director
Estates Team and EMT	10.12.19	Kingsway Group	Marks and Spencers Beaulieu Hamper £50	N	Donated to Growthpoint for raffle	Y	Signed by Director of Finance

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
Medical Education Team	23.10.19	Lundbeck	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director
Gemma Wall – Consultant – Clinical Neuropsychologist	22.07.19	Cranistomy patient	£75.00 Pandora charm and chain	N	Donated £50 to Brain Tumour Support	Y	Signed by Manager
Medical Education Team	26.06.19	Lundbeck	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director
Medical Education Team	19.06.19	Recordati	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director
Clinical Education Team	10.04.19	Lundbeck	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director
2018 – 2019							
Clinical Education Team	20.02.19	Flynn-Pharma Ltd	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director
Jayne Aston – Caseload Manager	18.02.19	Patient / Carer	£25 Alulu Guinness Umbrella in appreciation of long term support provided in caring role	N	Y	Y	Signed by Manager
Clinical Education Team	13.02.19	Recordati	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
Clinical Education Team	30.01.19	Flynn-Pharma Ltd	£180.00 CPD Event	N	Y	Y	Signed by Associate Medical Director
Ian Ball – Head of Estates	21.12.18	Virgin Wines – Unknown Source suspect Supplier or Contractor	Estimated value £50-£60	N	Unable to return as supplier not known therefore one bottle of wine given to each member of the Maintenance Team as a small thanks for their hard work during 2018	Y	Yes Associate Director of Estates
Ian Ball – Head of Estates	07.12.18	Kingsway Group – Specialist Window Manufacturer	Hamper Value £50	N	Donated to Douglas Macmillan Hospice.	Y	Yes Director of Strategy
Geoff Neild – Associate Director of Estates	04.12.18	Kingsway Group – Specialist Window Manufacturer	Hamper £50	N	Donna Louise Trust	Y	Yes Director of Strategy
Geoff Neild – Associate Director of Estates	28.11.18	HefmA	£120 – Overnight Accommodation and Meals	N	Y	Y	Yes Director of Strategy
Claire Ault – Principal Pharmacist (Clinical)	26 / 27.11.18	Janssen-Cilag hosted their annual 'Janssen Academy' event for senior mental health pharmacists in London	£343 for train travel, attendance and overnight stay in London (Declared separately to ABPI)	N	Y	Y	Yes Signed by Manager
Clinical Education Team	21.11.18	Lundbeck – Pharmaceutical Company	£180.00 CPD Event	N	Y	Y	Yes Associate Medical Director for Education

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
Robert Sillito – Flu Campaign	23.10.18	IPad Mini 4 To be received from staff benefits to assist with Flu project. Plan is to use Ipad as a prize/incentive. In order to be have the Ipad, the communication team will need to put in a link to staff benefits website on the trusts intranet.	£300	N	Accepted	Y	Signed by line manager
Mike Newton, Deputy Director of Finance	20.10.18	Amazon gift voucher for the value of £25.00 for chairing at the 'induction to costing in the NHS' conference Senders - HFMA	£25.00 voucher	N	Y	Y	Yes Director of Finance.
Clinical Education Team	10.10.18	Galen-Pharma – Pharmaceutical Company	£180.00 CPD Event	N	Y	Y	Yes Associate Medical Director for Education
Clinical Education Team	03.10.18	Janssen-Cilag – Pharmaceutical Company	£180.00 CPD Event	N	Y	Y	Yes Associate Medical Director for Education
Clinical Education Team -	19.09.18	Lundbeck – Pharmaceutical Company	£180.00 CPD Event	N	Y	Y	Yes Associate Medical Director for Education
Marie Cheshire	10.09.18	30.08.18- silver pendant and 2 year insurance cover. Gift received from service user.	£34.74	N	Accepted	Y	Signed by Line manager

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
2017-2018							
Clinical Education Team	28.02.18	Janssen-Cilag- Pharmaceutical Company	£180.00 CPD Event	N	Y	Y	Awaiting signature
Ian Ball, Head of Estates	22.12.17	Creative Parking at Harplands Hospital	12 x 75cl bottles of wine as a Christmas gift	N	Accepted and shared with x12 members of Estates staff	Y	Signed by Line Manger
Suzanne Robinson, Director of Finance	24.11.17	HFMA	X 2 £25 Amazon Gift Vouchers for presenting and chairing x 2 conferences	N	Accepted and donated to the team	Y	Signed by Line Manager
Rachel Coops, Administrator AMHP and BIA Team	29.06.17	Dr Ade Olasupo DOLS contracted GP	£50 M & S Voucher	N	Donated to Iris Cats in Need	Y	Signed by Line Manager
Clinical Education Team	07.06.17	Lundbeck – Pharmaceutical Company	£180.00 CPD Event	N	Y	Y	Awaiting signature
2016-2017							
Clinical Education Team	29.03.17	Janssen-Cilag (Pharmaceutical Company)	CPD Event £180	N	Accepted	Y	Signed by Line Manager
Clinical Education Team	08.03.17	Lundbeck (Pharmaceutical Company)	CPD Event £180	N	Accepted	Y	Signed by Line Manager
Clinical Education Team	25.01.17	Lundbeck (Pharmaceutical Company)	CPD Event £180	N	Accepted	Y	Signed by Line Manager

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
Staff members x 6	01.12.16	Patient JB	Gift – 6 x £10 gift vouchers for individual staff members = £60	N	Accepted	Y	Yes Head of Directorate NOAP
Ward Manager, Ward 3, Harplands Hospital.	01.12.16	Garners Garden Centre, Silverdale, Stoke on Trent.	4 x £10 garden gift vouchers for use within hospital grounds	N	Accepted	Y	Yes Head of Directorate AMH Inpatient
Caroline Thomsett / Joe McCrea Interim Associate Director of Communications	01.11.16	Sponsorship towards staff REACH event from Foursight Management Consultants	Donation in kind - £600	N	Accepted	Y	Yes Director of Leadership & Workforce
Caroline Thomsett / Joe McCrea Interim Associate Director of Communications	01.11.16	Sponsorship towards staff REACH event from Mills and Reeve Law Firm.	Donation in kind - £500	N	Accepted	Y	Yes Director of Leadership & Workforce
Caroline Thomsett / Joe McCrea Interim Associate Director of Communications	01.11.16	Sponsorship towards staff REACH event from Town Hospitals	Donation in kind - £500	N	Accepted	Y	Yes Director of Leadership & Workforce
Clinical Education Team	01.11.16	Janssen-Cilag (pharmaceutical company)	CPD event £180	N	Accepted	Y	Yes Associate Medical Director
Clinical Education Team	01.09.16	Sunovion (pharmaceutical company)	CPD event £180	N	Accepted	Y	Yes Associate Medical Director

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
Clinical Education Team	01.09.16	Lundbeck (pharmaceutical company)	CPD event £180	N	Accepted	Y	Yes Associate Medical Director
Dr Dennis Okolo Consultant Psychiatrist, Lynnebrook Centre, Bradwell Hospital.	13/06/16	Sponsorship – Lundbeck Ltd	One day conference - Facilitating Recovery and Action in Mental Health, Birmingham. No value detailed	N	Accepted	Y	Yes Dr Buki Adeyemo
Robert Walley Medical Staffing & Resourcing Officer, Lawton House.	13/05/16	Gift Locum Agency – Doctors on Call	Bottle of champagne £30	N	Internal raffle held – proceeds donated to Growthpoint.	Y	Yes Georgina Evans
Dr Richard Hodgson Consultant Psychiatrist Lymebrook Centre, Bradwell Hospital.	01.05.16	Sponsorship – Janssen & Co	American Psychiatric Association Meeting. Included: registration cost, some hotel costs. Presentation of paper. £1,000	N	Accepted	Y	Yes Dr Buki Adeyemo
Dr Derrett Watts Clinical Director, Edward Myers Unit, Harplands Hospital.	01.05.16	Gift in kind – Lundbeck Ltd	Scratchcards (alcohol screening cards) to enable members of the public to access services. No monetary value or monetary redemption for card. Equivalent value £1,000	N	Accepted	Y	Yes Dr Buki Adeyemo
2015 – 2016							

Name & details of person receiving Gift / Hospitality / Sponsorship	Date received	Details of person providing Gift / Hospitality / Sponsorship	Gift details & approximate value	Personal Relationship Y/N	Accepted / Declined / Donated	Form completed Y/N	Signed by Line Manager
Nick Wildin Accountant	05.02.16	HFMA Awards – token of appreciation for giving presentation (HFMA winner) John Richards	Gift voucher Amazon worth £25	N	Accepted	Y	Yes Deputy Director of Finance