

Our Ref: NG/RM/24205  
Date: 5<sup>th</sup> July 2024

Nicola Griffiths  
Deputy Director of Governance  
North Staffordshire Combined Healthcare NHS Trust  
Lawton House  
Bellringer Road  
Trentham  
ST4 8HH

Reception: 0300 123 1535

Dear

### **Freedom of Information Act Request**

I am writing in response to your e-mail of the 15<sup>th</sup> June 2024. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

#### ***Requested information:***

Under the provision of the Freedom of Information Act 2000 please can you answer the following questions relating to the workforce/ staffing system(s) you currently use.

My preference is that you reply in the email body in the table provided or copy the tables below into an excel spreadsheet or pdf and populate the relevant fields.

**Please see Appendix 1 attached.**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



**Nicola Griffiths**  
**Deputy Director of Governance**

Job Planning				
	For each of the staff group categories:	Consultants	AHPs	Advanced Nurse Practitioners
1	Does your organisation use job planning software to job plan this staff group? (YES/NO)	Yes	No	No
2	If the response was YES to question 1, what is the name of your job planning software?	SARD	N/A	N/A
4	What is the contract start date for the job planning software? (dd/mm/yyyy)	10/10/2022	N/A	N/A
5	What is the contract expiry date for the job planning software? (dd/mm/yyyy)	10/10/2025	N/A	N/A
6	How many licenses is your contract for?	50	N/A	N/A
Appraisals				
	For each of the staff group categories:	Medics	AHPs	Nurses
1	Does your organisation use software to manage appraisals for this staff group? (YES/NO)  <i>(Note: Medical appraisal guide (MAG) model appraisal form is not a technology in this regard)</i>	YES	Yes	Yes
2	If the response was YES to question 1, what is the name of your appraisals software?	SARD	Learning Management System	Learning Management System
4	What is the contract start date for the appraisals software? (dd/mm/yyyy)	10/10/2022	0/04/2024	0/04/2024
5	What is the contract expiry date for the appraisals software? (dd/mm/yyyy)	10/10/2025	31/03/2025	31/03/2025
6	How many licenses is your contract for?	50	1	1