

Our Ref: NG/RM/24207  
Date: 9<sup>th</sup> July 2024

Nicola Griffiths  
Deputy Director of Governance  
North Staffordshire Combined Healthcare NHS Trust  
Lawton House  
Bellringer Road  
Trentham  
ST4 8HH

Reception: 0300 123 1535

Dear

### **Freedom of Information Act Request**

I am writing in response to your e-mail of the 11<sup>th</sup> June 2024. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

#### ***Requested information:***

Under the provision of the Freedom of Information Act 2000 please can you answer the following questions relating to the workforce/staffing system(s) you currently use.

My preference is that you reply in the email body in the table provided or copy the tables below into an Excel spreadsheet or pdf and populate the relevant fields.

**Please see appendix 1 attached.**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



**Nicola Griffiths**  
**Deputy Director of Governance**

Agency					
	For each of the staff group categories:	Medical and Dental	Nursing and HCAs	AHPs and HSS	Admin and Clerical
1	Do you have an <b>in-house temporary staffing team</b> to manage your <b>agency</b> OR is this <b>outsourced</b> to a company? (In-house/Outsourced)	In house	In house	N/A	N/A
2	If outsourced, what is the name of this company?	N/A	N/A	N/A	N/A
3	If outsourced, what was the start date for the contract with this provider? (dd/mm/yyyy)	N/A	N/A	N/A	N/A
4	If outsourced, what is the expiry date for the contract with this provider? (dd/mm/yyyy)	N/A	N/A	N/A	N/A
5	In total, how many Agency shift hours were worked in 2023? (most recent 12 month period)	N/A	N/A	N/A	N/A
	For each of the staff group categories:	Medical and Dental	Nursing and HCAs	AHPs and HSS	Admin and Clerical
5	Do you use agency technology (VMS (vendor management system)) to manage the cascading of vacancies to one or more agencies? (Yes/No/Not Applicable)	Yes	Yes	No	No
6	If the response was YES to question 5, what is the name of your VMS (vendor management system) technology?	Retinue	Allocate BankStaff	N/A	N/A
7	What was the contract start date for the provider you currently use? (dd/mm/yyyy)	10/10/2022	30/11/2016	N/A	N/A
8	What is the contract expiry date for the provider you currently use? (dd/mm/yyyy)	10/10/2024	29/11/2024	N/A	N/A
Direct Engagement					
	For each of the staff group categories:	Medical and Dental	AHPs and HSS	Admin and Clerical	
1	Do you undertake direct engagement (DE) arrangements to make savings on VAT on agency workers? (YES/NO)	Yes	No	No	
2	What is the name of your DE provider/technology?	Retinue	N/A	N/A	
3	What is the contract expiry date for the provider/technology that you currently use for direct engagement? (dd/mm/yyyy)	10/10/2024	N/A	N/A	