

Our Ref: NG/RM/24268
Date: 13th August 2024

Nicola Griffiths
Deputy Director of Governance
North Staffordshire Combined Healthcare NHS Trust
Lawton House
Bellringer Road
Trentham
ST4 8HH

Reception: 0300 123 1535

Dear

Freedom of Information Act Request

I am writing in response to your e-mail of the 1st August 2024. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

Requested information:

- How do you manage the documents and agendas for your meetings? **Documents and agendas are produced internally**
- Do you have a solution in place or are you considering a board portal solution? **No**
- If you do have a board portal solution in place, which one and when does it renew? **N/A**
- What is your annual budget for board portals? **N/A**
- Who is the contact person for board portals at your organization? **Deputy Director of Governance**
- Who is your IT Systems Manager or IT Manager who may look at IT Systems/ Apps in your organization? **Chief Information Officer**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



Nicola Griffiths
Deputy Director of Governance