

Our Ref: NG/RM/24355  
Date: 8<sup>th</sup> November 2024

Nicola Griffiths  
Deputy Director of Governance  
North Staffordshire Combined Healthcare NHS Trust  
Lawton House  
Bellringer Road  
Trentham  
ST4 8HH

Reception: 0300 123 1535

Dear

### Freedom of Information Act Request

I am writing in response to your e-mail of the 11<sup>th</sup> October 2024. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

#### ***Requested information:***

1. Are the Fire Dampers currently on contract for the inspection and maintenance? **No, we utilise this service on ad hoc basis**
2. If yes, please confirm the following:
  - Due date for contract end. **N/A**
  - Actual contract spend. **N/A**
  -
3. What route to market used to obtain these services (a) open tender (b) framework - if yes, which one? **Direct Award**
4. Are the fire dampers currently maintained by an external contractor? If yes, please provide which contractor? **Urmson Limited**
5. Finally, please advise names and contact details of any individuals (outside of procurement) responsible for this contract including your Estates Manager (b) Health & Safety Compliance Manager (c) Fire Officer?

**Staff names and email addresses are exempt as they constitute personal data and would contravene the principles of the Data Protection Act 2018 (in accordance with qualified exemption S40 (2)(a) of the FOI Act).**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision.

The Information Commissioner can be contacted at: Information Commissioner's Office,  
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



**Nicola Griffiths**  
**Deputy Director of Governance**