Laurie Wrench
Deputy Director of Governance
North Staffordshire Combined Healthcare NHS Trust
Lawton House
Bellringer Road
Trentham
ST4 8HH

Tel 01782 275030

Dear

Freedom of Information Act Request

I am writing in response to your e-mail of the 5th July 2023**.** Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

Requested information:

1. Request Details:

- Please provide information on the Learning and Development (L&D) budgets within your NHS Trust, specifically focusing on the allocation of funds to different departments.

    • **Trust training budget – available for all**
    • **CPD budget – qualified staff only**
    • **Psychology budget – Psychology staff only**

- I kindly request details regarding the L&D budget accessible to middle managers, including the process or criteria for their eligibility.
  Middle managers can access any of the three budgets. Process for criteria is through the training needs analysis which is completely on a year-on-year basis and is an opportunity for staff to request paid training that's been identified at the annual appraisal. Confirmation of funding highly depends on what the budget allocation is each year.

- Additionally, I am interested in understanding how your Trust determines which L&D programs or initiatives to invest in.
  The central training budget is firstly top sliced for any strategic bids. The remaining amount is then divided by headcount and award to each directorate the senior leads to agree on how the funding is spread within each directorate

- Information on central training budget allocation broken down by workforce, e.g., medical, nursing, allied health professional, admin, and management.

Department	Spend
Psychology	**£16,018**
Senior leaders/management	**£35,614**
Integrated Care Systems (ICS)	**£17,714**

Chairman: David Rogers
Chief Executive: Dr Buki Adeyemo
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Training budget (including training materials)	£106,532
Organisational Development (OD)	£34,803
Continuing Professional Development (CPD)	£127,472

2. Timeframe:
- Please provide information covering the most recent financial year or the period for which the data is readily available. If possible, specify the dates or financial year that the information encompasses. **Data is for the financial year 2022/23 that covers from 1st April 2022- 31st March 2023**

3. Contact Details for Head of Learning & Development and Chief Operation officer:
4. Please provide the name and contact details (email and mobile phone number) of the Head of Learning and Development, and the Chief Operating Officers (or an equivalent position).

   Details of members of staff and e-mail addresses can be sought from Departments directly and can be contacted via our Main Switchboard on 0300 123 1535

5. Please can you also supply an organisational structure chart of the Trust, with names and job titles clearly displayed, and the hierarchal structure clearly laid out.
   You can find the Trust's organisational structure and a list of the names and job titles of all the board members on the links below
   North Staffordshire Combined Healthcare Our Structure
   North Staffordshire Combined Healthcare Our Board

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Laurie Wrench
Deputy Director of Governance

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