

Our Ref: LW/lmw/FOI.247.23  
Date: 29<sup>th</sup> August 2023

Laurie Wrench  
Deputy Director of Governance  
North Staffordshire Combined Healthcare NHS Trust  
Lawton House  
Bellringer Road  
Trentham  
ST4 8HH

Tel 01782 275030

Dear

### **Freedom of Information Act Request**

I am writing in response to your e-mail of the 9<sup>th</sup> August 2023. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

#### ***Requested information:***

I would like to submit a request for some information from the organisation, in relation to their contract's register.

The FULL contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

1. Contract Reference -Unique reference number associated with the contract.
2. Contract Title
3. Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.
4. Supplier Name
5. Spend (Total, Annual or contract value)
6. Contract's Duration
7. Contract's Extensions
8. Contract's Start Date
9. Contract's Expiry Date
10. Contract Description [Please provide me with as much detail as possible.]
11. Contact Owner (Person that manages the contract register)
12. Contact details of section 151 officer
13. CPV codes/Pro-Class

#### **Contract Data/API Contact Details**

1. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")

#### **IMPORTANT**

1. If the organisation has a CRM system or a similar system, there should be a facility to download and extract contract data.

2. You may forward me a Weblink to a portal to download the contract register, please make sure all the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all their contracts.
3. For those organisations planning to make an exemption around spend, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.

Please provide me with the contract's register file in an excel format.

**Please see appendix 1 attached.**

**Financial costings have been removed as the Trust is applying Section 43 exemption to this aspect of the request as some of the information is commercially sensitive and is likely to prejudice the commercial interests of any person (A person may be an individual, a company, the public authority itself or any other legal entity).**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



**Laurie Wrench**  
**Deputy Director of Governance**



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Chairman: David Rogers  
Chief Executive: Dr Buki Adeyemo  
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Our Ref: LW/lmw/FOI.247.23  
Date: 22<sup>nd</sup> September 2023

Laurie Wrench  
Deputy Director of Governance  
North Staffordshire Combined Healthcare NHS Trust  
Lawton House  
Bellringer Road  
Trentham  
ST4 8HH

Tel 01782 275030

Dear

### **Freedom of Information Act Request**

I am writing in response to your e-mail of the 15<sup>th</sup> September 2023. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

#### ***Requested information:***

I have requested an average spend for each supplier annually, not an accurate breakdown of spend down to per module/licence etc. I believe that the Organisation should release this information, as I think the commercial sensitivity is reduced due to it not being a complete breakdown of the services. I feel that the information I have requested is not necessarily sensitive and does not outweigh the public interest. If this information still cannot be released, please submit an internal review.

**The exemption (S43) applied for the redacted costings is qualified under the Public Interest Test (PIT). The Trust cannot reveal the values as the contract value, years of cover, and description would give sufficient information to pinpoint the exact cost and thus provide competitors with a benchmark to beat competitive tendering, which would breach Public Contract Regulations (PCR) 2015.**

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Yours sincerely

*L. Wrench*

**Laurie Wrench**  
**Deputy Director of Governance**