

Our Ref: NG/RM/25058
Date: 28th February 2025

Nicola Griffiths
Deputy Director of Governance
North Staffordshire Combined Healthcare NHS Trust
Lawton House
Bellringer Road
Trentham
ST4 8HH

Reception: 0300 123 1535

Dear

Freedom of Information Act Request

I am writing in response to your e-mail of the 5th February 2025. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

Requested information:

Please can you give me the following:

- Provide the name, job title and contact details for the person responsible for car park management. **Head of Facilities.**
- Provide the name, job title and contact details for the person responsible for procuring any external provider of car park management services. **Associate Director of Estates & Capital.**
Staff names and email addresses are exempt as they constitute personal data and would contravene the principles of the Data Protection Act 2018 (in accordance with qualified exemption S40 (2)(a) of the FOI Act).
- Confirm if your car parks are managed by yourselves 'in house' or are managed by an external contractor. **External contractor for the main hospital site- Harplands Hospital. In house for all other Trust premises.**
- Where an external contractor manages your car parks please state the following:
 - Company name(s). **Creative Car parking.**
 - Value of the current contract(s). **No charge to the Trust.**
 - Start and end date of current contract(s). **1st August 2022 to 31st July 2025.**
 - Any contract extensions already implemented, or planned to be implemented, and the length of these extensions. **This will be reviewed at the end of the contract period.**
- For external provision of the service, please confirm the procurement route used to tender for these services (e.g. via a named framework agreement, direct award, etc.). **Direct Award.**

- What methods do you currently have in place to manage your car parks (e.g. attendant, ANPR, barrier, permit system). **ANPR, barrier, permit system**
- What is the planned date(s) for the renewal of your contract(s) or re-tender of the car park management services. **This will be reviewed at the end of the contract period.**
- How do you plan to procure your next external provider of car park management services and what is the time scale for this? **No detailed plan is available currently.**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



Nicola Griffiths
Deputy Director of Governance