

Our Ref: NG/RM/25184  
Date: 23<sup>rd</sup> May 2025

Nicola Griffiths  
Deputy Director of Governance  
North Staffordshire Combined Healthcare NHS Trust  
Lawton House  
Bellringer Road  
Trentham  
ST4 8HH

Reception: 0300 123 1535

Dear

### Freedom of Information Act Request

I am writing in response to your e-mail of the 18<sup>th</sup> May 2025. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

#### ***Requested information:***

I would like the following details about your current arrangements for:

- Staff ID cards (both printed and blank).
- ID card printers and consumables.
- Staff, contractor & visitor lanyards.
- Any other access control supplies.

Please provide:

- The name of the current supplier or suppliers. **N/A**
- The contract reference number. **N/A**
- The total value of the contract, including any permitted extensions. **N/A**
- The contract end date and any extension period that may be used. **N/A**
- A description of the service or goods provided by each supplier. **N/A**

If no formal contract is currently in place for any of these items, please provide for the most recent complete financial year:

- a) The supplier's name or names, Companies House registration number where available, and website address where available.
- b) The total spend in pounds sterling.
- c) A brief description of the items purchased.
- d) The purchasing route used, for example purchase card, purchase order or framework call off.

**Please see Appendix 1 attached.**

- This request excludes physical access control hardware, installation & repair/maintenance costs.

- If your organisation does not directly purchase or contract for these items, please state which organisation or department is responsible and, if possible, provide contact details. **Facilities Department.**

**Staff names and email addresses are exempt as they constitute personal data and would contravene the principles of the Data Protection Act 2018 (in accordance with qualified exemption S40 (2)(a) of the FOI Act).**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



**Nicola Griffiths**  
**Deputy Director of Governance**