

Our Ref: NG/RM/25212
Date: 4th July 2025

Nicola Griffiths
Deputy Director of Governance
North Staffordshire Combined Healthcare NHS Trust
Lawton House
Bellringer Road
Trentham
ST4 8HH

Reception: 0300 123 1535

Dear

Freedom of Information Act Request

I am writing in response to your e-mail of the 6th June 2025. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

Requested information:

I am writing to request information under the Freedom of Information Act 2000. After reviewing your website and other publicly available information, I have not been able to identify the appropriate contact details for third parties (such as suppliers or service providers) to send formal legal correspondence to your organisation.

Please could you confirm the following:

1. Whether your organisation has one or more specific teams, departments, or named individuals responsible for receiving formal legal correspondence from third parties.
The Trust Legal Services Manager ensures that they are copied into any correspondence relating to Clinical Claims, Family Court, Court of Protection, etc. and/ or when solicitors (for any reason) contact the Trust.
2. The relevant postal address(es), email address(es), and telephone number(s) that such correspondence should be directed to. If responsibility differs by type of issue (e.g. contractual, procurement-related, legal) or by region, please provide the details for each as applicable.

Postal address:

**Legal Services Manager, North Staffordshire Combined Healthcare NHS Trust,
Lawton House, Bellringer Road, Trentham, Stoke on Trent, ST4 8HH.**

Procurement-related and Contractual- There is no generic address to send contractual requests to as this will depend on the type of contract. When the Trust enters into a contract with another party, the contract will specify the correct email address in each case.

Email Address: mhlaw@combined.nhs.uk

Telephone number: 0300 123 1535



Chair: Janet Dawson
Chief Executive: Dr Buki Adeyemo
www.combined.nhs.uk

Follow us on Twitter: @CombinedNHS
Follow us on Facebook: www.facebook.com/NorthStaffsCombined



3. If this information is already published, please confirm where it can be found. **N/A**

This request is made in the public interest to ensure there are clear and transparent routes for formal engagement with public authorities.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



Nicola Griffiths
Deputy Director of Governance