

Our Ref: NG/RM/25318
Date: 23rd September 2025

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ST4 8HH

Reception: 0300 123 1535

Dear

Freedom of Information Act Request

I am writing in response to your e-mail of the 4th September 2025. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

Requested information:

I hope this email finds you well. I am writing to submit a request as directed by my manager. Our aim is to gain a clearer understanding of the structure and expectations of Clinical Coding teams across various NHS Trusts. Your assistance in providing the following information would be greatly appreciated:

1. Team Structure
 - What is the structure of your Clinical Coding team?
 - Please list each role, its Agenda for Change banding, and the Whole Time Equivalent (WTE) for each position.
2 part time Clinical Coders = 1 WTE, Band 3
2. Recruitment and Retention
 - Do you offer any Recruitment and Retention (R+R) premiums for Clinical Coding roles? If so, please specify which roles and the amount. **N/A**
3. Staffing Levels
 - How many WTE Clinical Coders are currently employed by your Trust? **1**
 - Do you have any current vacancies? If so, for which position and how many WTE?
No
4. Activity Volumes
 - How many spells did your Trust record for the 2024/25 financial year? **Approx 1800**
5. Productivity Expectations
 - Do you have a target or expectation for the number of spells coded per coder per day? If so, please specify. **N/A**

6. Leadership Responsibilities

- Are members of the Clinical Coding leadership team expected to undertake coding themselves? If so, how frequently? (as a % of their role). **10%**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



Nicola Griffiths
Deputy Director of Governance