

Our Ref: NG/RM/25359  
Date: 28<sup>th</sup> October 2025

Nicola Griffiths  
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North Staffordshire Combined Healthcare NHS Trust  
Lawton House  
Bellringer Road  
Trentham  
ST4 8HH

Reception: 0300 123 1535

Dear

### Freedom of Information Act Request

I am writing in response to your e-mail of the 8<sup>th</sup> October 2025. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

#### ***Requested information:***

I would like to request the following information under the Freedom of Information Act.

Question 1:

- Are PATIENT NOTES\* in your Trust: all paper, all electronic, or a mixture of both?  
**Electronic.**
  - *If patient notes are primarily electronic:*
    - When did the Trust transition from paper to electronic? **2017**
    - What is the name of the electronic patient record platform used?  
**Lorenzo**
  - *If patient notes are primarily paper:*
    - Are there plans to transition from paper to electronic? If yes, when? **N/A**

\* 'Patient notes' here refers to written documentation of clinical encounters with patients, completed by a healthcare professional.

Question 2:

- Are DRUG CHARTS in your Trust all paper, all electronic, or a mixture of both? **The Trust predominantly use electronic drug charts except for one ward on paper charts; it is planned this ward will move to electronic drug charts by early 2026.**
  - *If drug charts are primarily electronic:*
    - When did the Trust transition from paper to electronic? **Q4 2022**
    - What is the name of the electronic prescribing system used? **Lorenzo by Dedalus**
  - *If drug charts are primarily paper:*
    - Are there plans to transition from paper to electronic? If yes, when? **N/A**

Question 3:

- Do the following departments in your Trust use paper PATIENT NOTES (either partially or fully)?
- *Please indicate Yes, No or Not sure / Not applicable.*
  - Inpatient wards. **No**
  - Outpatients. **No**

Question 4:

- Do the following departments in your Trust use paper DRUG CHARTS (either partially or fully)?

*Please indicate Yes, No or Not sure / Not applicable.*

- Inpatient wards. **Partially**
- Outpatients. **N/A**

Question 5:

- Are fax machines still used in any part of your Trust? **No**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



**Nicola Griffiths**  
**Deputy Director of Governance**