

Our Ref: NG/RM/25402
Date: 26th November 2025

Nicola Griffiths
Deputy Director of Governance
North Staffordshire Combined Healthcare NHS Trust
Lawton House
Bellringer Road
Trentham
ST4 8HH

Reception: 0300 123 1535

Dear

Freedom of Information Act Request

I am writing in response to your e-mail of the 15th October 2025. Your request has been processed using the Trust's procedures for the disclosure of information under the Freedom of Information Act (2000).

Requested information:

In 2023 you were kind enough to provide information regarding your patient safety systems for the first part of a 2 year project investigating national reporting trends following the introduction of the Learn from patient safety events (LFPSE) service.

Your help and support are invaluable for this work. This is the final stage of this study and if you can help again with the following 2 questions that will enable the study to be completed.

1. When did your Trust complete transition to the Learn from patient safety events (LFPSE) service (Month/Year)? **October 2023**
2. What is now the minimum number of data fields that a member of staff must complete to submit a patient safety report please? (This may vary with different subtypes of report so please provide the lowest number of data fields that is possible, you were previously able to provide this in 2023). **There are 26 mandated fields required to appropriately complete a Ulysses incident report.**

I appreciate the work required and if your Trust would like a copy of the output of the completed study reviewing number of patient safety incidents submitted per member of staff related to number of minimum data fields pre and post LFPSE please let me know and when completed I will share this with you.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review of the management of your request. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Dr Buki Adeyemo, Chief Executive, North Staffordshire Combined Healthcare Trust, Trust Headquarters, Lawton House, Bellringer Road, Trentham, ST4 8HH. If you are

not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision.

The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely



Nicola Griffiths
Deputy Director of Governance